

2026-2027

# GOODNAZ MDO

PARENT HANDBOOK



## Welcome to GoodNaz Mother's Day Out

As a Christian parent, you face a difficult challenge of balancing the demands of life with the growing needs of your family. As a parent of a young child you also long for a good Christian environment that will love and nurture your child while you are able to tackle some of the demands of parenthood.

Goodlettsville Church of the Nazarene has created a Mother's Day Out program in order to support your efforts to meet the challenges of a growing family.

## Curriculum

GoodNaz MDO uses a Bible based curriculum that develops a love of learning, cognitive development, and kindergarten readiness. Along the way, they will experience spiritual growth as they learn God's truth and are encouraged to live it in their lives.



Train up a child in the way he should go, and when he is old, he will not depart from it.  
Proverbs 22:6



## Partnering with Parents

The purpose of this Parent Handbook is to familiarize you with the Mother's Day Out (MDO) policies regarding parent involvement, admission, operations, finances and programs. Please take time to read this handbook and ask the Director any questions you may have. Your signature will be required as an acceptance and understanding of these policies before your child can be enrolled at GoodNaz MDO.

## Communication With Parents

We believe it is our responsibility to communicate with you regarding your child's experiences at GoodNaz MDO. Our teachers are interested in working with you in meeting your child's individual needs. There are a variety of ways we will communicate with you, including daily reports for our children 12-24 months, periodic notes and newsletters,

Cearstream messages, and our private GoodNaz MDO Facebook page. You are also welcome to request a conference with the teachers or Director at any time. We encourage you to let us know what is going on with your child's experiences at home, particularly if there are situations or problems which will affect your child's behavior or needs while at GoodNaz MDO.

## Philosophy

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Proverbs 22:6

As a body of believers, we hold firmly to this belief. With this scripture in mind, our mission is to provide the highest quality of childcare and early education program possible. We strive to accomplish this by recognizing and nurturing each child's individuality and potential.

It is our goal to have a positive influence in the lives of the children and families with which we have a relationship, as well as in the community in which we live and work. We believe that we are investing in a service with assured dividends and eternal rewards.



GoodNaz  
MDO

# Schedule



**GoodNaz MDO** is open from 9AM-2PM for our Monday/Wednesday program and 9AM-2PM for our Tuesday/Thursday program. Families may only pick ONE program to enroll in. We cannot enroll the same child in both programs.

A calendar will be given to families at the time of registration indicating the days that GoodNaz MDO will be closed. We follow Sumner County for any scheduled closings, including those for inclement weather. If there are other non-weather related reasons for emergency closure you will be notified by phone and email as soon as possible.

**ARRIVAL:** Drop off begins at 9AM and ends at 9:30AM. Doors will be locked at 9:30. Please make every effort to get your child to class on time. This will help establish a routine. For your child's safety and in order to have the opportunity to talk with teachers, parents must enter the MDO and accompany their child to his/her room where you will sign them in.

**DEPARTURE:** For your child's protection, we permit only persons authorized by the parent to take a child from GoodNaz MDO. Parents must list the names of anyone who might pick up their child on the Enrollment Application. You may change the list at anytime, but you must do so in person. We will not grant permission by phone. Only adults 18 or older are permitted to pick up. If the adult picking up is unfamiliar to the Director, we will require a drivers license. We do reserve the right to prohibit a child from riding in a vehicle driven by an adult we suspect of being under the influence of drugs or alcohol.

## Tuition and Fees

There is a yearly registration fee of \$100 per child. Tuition is \$200 a month per child (August-May) and is drafted at the first of each month.

Children should be picked up promptly at 2PM. Students not picked up by 2:10 will be brought to the Director and a late fee of \$10 per child will be charged to your account.

Bank drafts and/or checks returned for insufficient funds may be charged a \$35 reprocessing fee.

**WITHDRAWAL:** Should the need arise, please give the Director a two week notice when withdrawing your child.



## STAFF

All teachers at GoodNaz MDO have been selected following an application and interview process with the Director. Background checks and reference checks are completed for all staff. Teachers are CPR/First Aid trained and have been through NazSafe training.

# Program Policies

It is the desire of GoodNaz MDO to offer your child the best possible care and enjoyable experiences while in our program. In order to ensure that your child has the opportunity to grow to their potential, there must be a positive atmosphere for learning. We use positive methods of developing behaviors. We do not practice corporal punishment, nor any frightening or humiliating disciplinary techniques.

Teachers will make an attempt to redirect the child's attention when disciplinary actions become necessary. If redirection absolutely does not help and the disruption continues, teachers may isolate the child from the other children for a short time. A minute or two should be long enough depending on the child's age. If all techniques have failed to work, the Director will work with the child to overcome the problem. In extreme cases, the child may be dismissed from the program.

**POTTY TRAINING:** We will assist and support parent's potty training efforts. We will not start potty training until the parents and teacher feel the child is ready. Please discuss your techniques with your child's teacher so that your child will experience continuity in adult expectations in this important area.

**ADMINISTERING MEDICATION:** GoodNaz MDO staff cannot administer prescribed or non-prescribe, internal or external medication of any kind for any reason.

## Parent Reminder:

Children may bring a small stuffed animal or love for naptime. Children are not permitted to bring toys from home into the classroom.



## Illness Policy

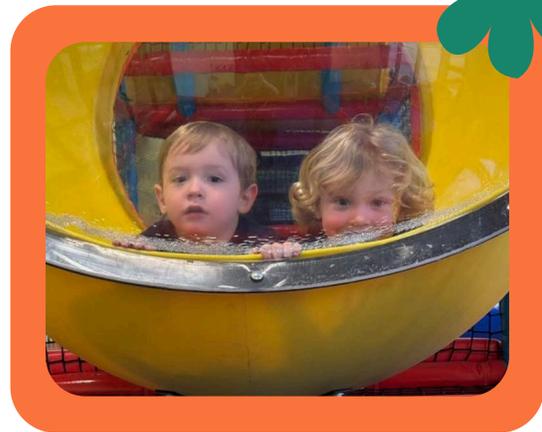
Parents should not bring their children to GoodNaz MDO when they are sick. If any of these symptoms occur please keep your child at home:

Fever, vomiting, and/or diarrhea (child must be symptom free for 24 hours).

Discolored or thick mucus from nose.

Unknown rash or skin infection.

Strep, chicken pox, head lice, pink eye, or any other communicable disease.



Our program will not keep actively sick children and it is the parent's responsibility to make alternative arrangements in the event of an illness. If symptoms develop at GoodNaz MDO the child will be removed from the classroom and stay with the Director. The parent will be notified and the child will need to be picked up immediately.